

- IWIP Irrigation Online Reporting Tool Instructions -

(updated December 2021)

NOTE: To report online, you must have Well ID #s, a username, and a password. To receive this information, please call IWIP staff at 217-333-0239 or email isws-iwip@isws.illinois.edu.

Instructions on how to report online:

1. Go to our webpage: go.illinois.edu/IrrigationWaterUseReporting

The screenshot shows the Illinois State Water Survey website. The header includes the Illinois State Water Survey logo and navigation links: About, Contact, Research, Data, Publications, News, Staff. The main content area is titled "Illinois Water Inventory Program" and features a search bar. Below the search bar, there is a section titled "Agricultural Irrigation Reporting: Important Reporting Deadlines for 2021". This section contains the following text:

2021 Reporting Deadline: January 1st, 2022

For **2021 Irrigation Water Use Reporting**, the deadline for submission will be **January 1st, 2022**. This deadline will be the standard deadline for reporting the previous year's Water Use Information. **Please make note of the January 1st deadline in your record-keeping.**

Note that Irrigators may submit their annual reports any time prior to the January 1st deadline.

Aggregate Reporters:

Please contact Alison Meanor, Irrigation Data Coordinator, directly at 217-265-8634 or ameanor@illinois.edu.

Irrigation Reporting Information

In 2010, the Illinois Water Use Act was amended to make reporting for all high capacity wells or intakes mandatory in Illinois, including agricultural irrigation. Ag irrigation was given five years to comply, which means that since 2015, irrigators have been required to report their water use from both wells and surface water intakes. A high capacity well/intake is defined as a single point of withdrawal or a series of points that together pump more than 70 gallons per minute.

Irrigators can provide an actual number of gallons pumped, if using a flow meter, or **The Water Use Act of 1983** states they can estimate their water withdrawals using a method approved by the ISWS. The ISWS has identified two

2. Scroll down to the Online Reporting section. Click the link to the [Login Page](#):

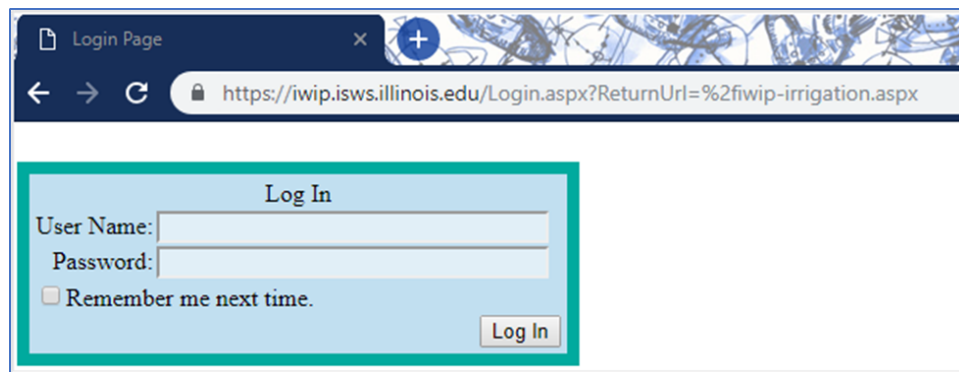
Online Reporting

To report online, you must have a username and password to login. To get the necessary login information you have to first have your wells and/or intakes registered using the Registration Form so that your wells and intakes can be listed under your login in the online system. When you complete the registration form, following the instructions in the Irrigation Handbook, send it in and the IWIP program will email you your well/intake ID's, a facility ID for each county in which you irrigate, and a username and password to use to log in. Once logged into the system, you can enter your pumpage information, just as you would on the reporting form. The instructions for using the online system are in Appendix E of the Irrigation Handbook, or can be downloaded here - **[Online Reporting Instructions](#)**.

[Login Page for the Online Reporting Tool](#)

(only if you already have a username and password)

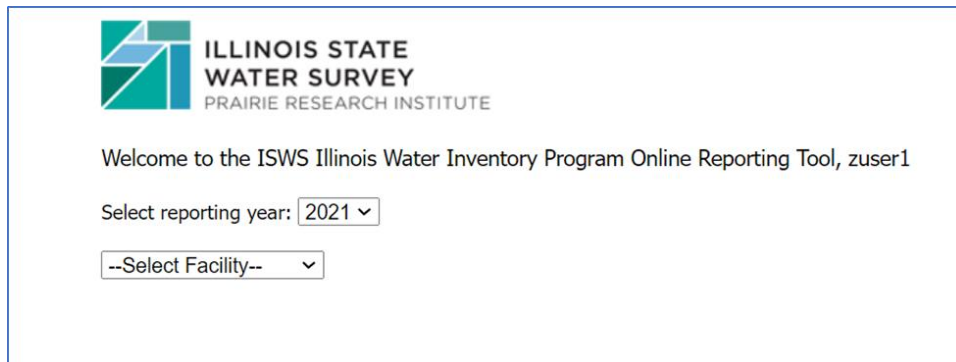
3. The Login Page will appear as follows. Type in your username/password:



The screenshot shows a web browser window with the title "Login Page". The address bar displays the URL: <https://iwip.isws.illinois.edu/Login.aspx?ReturnUrl=%2fiwip-irrigation.aspx>. The login form is titled "Log In" and contains the following fields and controls:

- User Name:
- Password:
- ☐ Remember me next time.
-

4. The current year is automatically populated. For an earlier year, use the drop-down menu and select accordingly:




The screenshot shows the home page of the ISWS Illinois Water Inventory Program Online Reporting Tool. The page features the logo of the Illinois State Water Survey, Prairie Research Institute. Below the logo, the text reads: "Welcome to the ISWS Illinois Water Inventory Program Online Reporting Tool, zuser1". There are two drop-down menus: "Select reporting year:" with "2021" selected, and "--Select Facility--".

5. Next, select your facility:



The screenshot shows the same home page as in the previous block, but with the "Test Irrigation Farms" facility selected in the "--Select Facility--" drop-down menu. The other elements, including the logo, welcome message, and reporting year selection, remain the same.

6. Read the instructions on the reporting page:

**ILLINOIS STATE
WATER SURVEY**
PRairie RESEARCH INSTITUTE

Welcome to the ISWS Illinois Water Inventory Program Online Reporting Tool, user1

Facility Name: TEST-IRRIGATION FARMS **Facility ID:** 09979999 **Report Year:** 2021 [IWIP Report Summary](#)

IWIP Irrigation Resources: For details of the IWIP Irrigation Reporting Program, download the [Agricultural Irrigation Reporting Handbook](#). See the Appendices for printable copies of worksheets to assist you in calculating Acres-Inches, GPM-Hours (time method), or documented Flowmeter readings. To download fillable worksheets, visit the [IWIP Irrigation webpage](#).

Instructions:

- If you **have not** used a well and/or surface water intake this year, please indicate "0" gallons on the corresponding line.
- If you **have** used a well and/or surface water intake this year, please indicate:
 - the acreage covered per well and/or surface water intake
 - the method used to calculate the annual gallons, as selected from the pull-down menu
 - the gallons pumped per well and/or surface water intake
- After all values have been entered, press the "Calculate Total Pumpage" button or the Enter key to calculate the total gallons used by your operation during this reporting year.

NOTE: When entering a value greater than zero in the Annual Gallons section, Acres and Method will become mandatory sections in order to complete this form.

If any of your well or intake data listed below is incorrect or needs to be changed, use the comment field to provide the details.

Please contact IWIP at phone number 217-333-0239 or email isws-iwip@isws.illinois.edu if you have any questions.

Confidentiality Statement -
If the water use data you are providing to IWIP is considered proprietary, privileged, or confidential commercial information, indicate by checking the box below:
☐ Yes, the water use data disclosed is considered proprietary, privileged, or confidential commercial information.

☒ Display All Wells/Intakes ☐ Display Non-sealed Wells Only

Pt.	ISWS ID	Type	Status	Local Name	Twn	Rng	Sec	Acres	Method	Annual Gallons	Comment/Note
1	491405	Well	In-Use	NORTH WELL [2018]	36N	02E	98		Select One ▾		
1	410929	Well	Sealed	NORTH WELL [1968]	36N	02E	98		Select One ▾		
2	410930	Well	In-Use	SOUTH WELL	36N	02E	99		Select One ▾		
3	410957	Intake	In-Use	INTAKE	36N	02E	98		Select One ▾		
										0	<button>Calculate Total Pumpage</button>

Does your facility include any new or additional wells not listed above? ☐ Yes ☒ No

Please add any additional comments regarding new wells, changes in any existing wells, or any other relevant water usage information:

Submit IWIP Data
Cancel

7. Check the Confidentiality Statement as desired. Complete the report, adding comments as needed. Click Submit IWIP Data when all fields are filled out.

Confidentiality Statement -
If the water use data you are providing to IWIP is considered proprietary, privileged, or confidential commercial information, indicate by checking the box below:
☒ Yes, the water use data disclosed is considered proprietary, privileged, or confidential commercial information.

☒ Display All Wells/Intakes ☐ Display Non-sealed Wells Only

Pt.	ISWS ID	Type	Status	Local Name	Twn	Rng	Sec	Acres	Method	Annual Gallons	Comment/Note
1	491405	Well	In-Use	NORTH WELL [2018]	36N	02E	98	150	Acre - Inches ▾	23,000,000	
1	410929	Well	Sealed	NORTH WELL [1968]	36N	02E	98		Select One ▾		sealed in 2018
2	410930	Well	In-Use	SOUTH WELL	36N	02E	99	150	Acre - Inches ▾	22,000,000	
3	410957	Intake	In-Use	INTAKE	36N	02E	98	80	Acre - Inches ▾	21,000,000	
										66,000,000	<button>Calculate Total Pumpage</button>

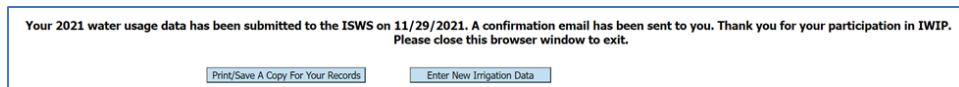
Does your facility include any new or additional wells not listed above? ☐ Yes ☒ No

Please add any additional comments regarding new wells, changes in any existing wells, or any other relevant water usage information:

TEST-IRR TUTORIAL -AWM

Submit IWIP Data
Cancel

8. You will receive immediate notification when your report is successfully submitted. In addition, you will receive an automated confirmation receipt in your email inbox (see images below). You may also print or save a copy by clicking the designated link within the online tool.
9. Select [Enter New Irrigation Data](#) to report for another year or another facility you operate.
10. To exit the tool completely, close the browser window.



EMAIL RECEIPT:

IWIP Data Submission Confirmation - Facility ID – 09979999

Your 2021 IWIP data has been submitted. Thank you zuser1 for participating in the IWIP program.

ISWS ID: 491405 - NORTH WELL [2018]

Pumpage: 23,000,000 (gl)

Acres: 150

Est Method: Acre - Inches

Comment:

ISWS ID: 410929 - NORTH WELL [1968]

Pumpage: 0 (gl)

Acres: 0

Est Method: None Selected

Comment: sealed in 2018

ISWS ID: 410930 - SOUTH WELL

Pumpage: 22,000,000 (gl)

Acres: 150

Est Method: Acre - Inches

Comment:

ISWS ID: 410957 - INTAKE

Pumpage: 21,000,000 (gl)

Acres: 80

Est Method: Acre - Inches

Comment:

Additional Notes: TEST-IRR TUTORIAL -AMM

IWIP Report Summary

The Online Tool keeps a record of all water use you have submitted, as well as other details we have about your IWIP Facility. Click the link in the upper right corner of the reporting form:



Welcome to the ISWS Illinois Water Inventory Program Online Reporting Tool, zuser1

Facility Name: TEST-IRRIGATION FARMS **Facility ID:** 09979999 **Report Year:** 2021 [IWIP Report Summary](#)

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