

Illinois State Water Survey

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Agricultural Irrigation Reporting Handbook

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About This Document

This Handbook was developed to provide guidance to those agricultural irrigators in the State Of Illinois that are required to report their water use annually to the Illinois State Water Survey (ISWS), as specified in the Illinois Water Use Act. The ISWS is not a regulatory agency, but they are mentioned specifically in the Water Use Act to gather water withdrawal data because of their existing Illinois Water Inventory Program (IWIP) and their history of serving the needs of the citizens of Illinois related to water quantity and quality issues. The ISWS is a research and public service arm of the state and university, one of the Scientific Surveys that provide scientific expertise and advice to stakeholders in Illinois based on sound science and reliable data. Located at the University of Illinois, within the Prairie Research Institute, the ISWS uses water withdrawal data to evaluate water resources and draw sound scientific conclusions to water issues that may arise, as well as evaluate future water needs in the state.

At the end of this document is contact information for the staff at the ISWS responsible for collecting water use data. ISWS staff are helpful and want to make reporting a simple process. You are encouraged to contact them, they can answer your questions and help you better understand how the information you are providing will be used. This is a living document, quantifying agricultural irrigation is new to the ISWS as well, and there will likely be changes and additions as the program develops, grows, and begins collecting information from irrigators.

The Illinois Water Inventory Program

Since 1978, the ISWS has collected water use data from over 2000 high capacity water users in the state under a voluntary program, the Illinois Water Inventory Program (IWIP). A survey is sent annually to every public water supply and self-supplied industry in the state asking them to provide total gallons of water pumped from each groundwater well and surface water intake capable of pumping more than 100,000 gallons a day (70 gallons per minute). Past estimates of irrigation water use through the IWIP program have been completed using rainfall deficit methods (the *checkbook method*), assuming 1.5 inches of rain needed a week during the growing season. This is an inaccurate way to estimate water use given the differences in soil type throughout the state. A few irrigators have participated in the IWIP Program, voluntarily, for many years, providing water withdrawal information that has helped the IWIP program evaluate irrigation water use.

The Illinois Water Use Act

In 2010, the Illinois Water Use Act was amended to make reporting for all high capacity wells or intakes mandatory in Illinois, including agricultural irrigation. Agricultural irrigation reporting was delayed for five years to give irrigators a chance to understand the requirements, so they first were required to report irrigation water use in 2015. The complete text of the Illinois Water Use Act is provided in Appendix A, with the relevant sections for water use reporting underlined. The Act does not define agricultural irrigation, but for the purposes of reporting to the ISWS-IWIP Program, agricultural irrigation refers to field crops, typically sold wholesale, and grown for large-scale production. Nurseries, golf courses, and other types of commercial irrigation are considered commercial systems and should already be reporting to the IWIP program.

Irrigation Reporting Information

A high capacity well/intake is defined as a single point of withdrawal or a series of points that together pump, or are rated to pump, more than 70 gallons a minute (gpm). The Illinois Water Use Act states that irrigators can provide an actual number of gallons pumped, if using a flow meter, or estimate their water withdrawals using a method approved by the ISWS. The ISWS has identified two estimation methods that are simple and straightforward to use.

- The acre-inches method Number of inches applied x acres x 27150 gallons per acre-inch
- The rated GPM-hours *method* Number of hours ran x rated gallons per minute of system x 60min/hr.

A website has been set up for agricultural irrigation reporting under the IWIP Program webpage on the ISWS website, which includes this Handbook and additional helpful information:

https://go.illinois.edu/IrrigationWaterUseReporting

What is Required

The IWIP Program catalogs water use data by source and location, meaning total water pumped from each well and/or intake. Locations of each withdrawal point are a critical part of the data being collected. A well registration form has been developed for irrigators to use in listing their wells and intakes. As the repository of all of the state's well logs, matching wells to their actual log is an important first step in the process. Irrigators are asked to provide an accurate location of each well and intake pumped during the year, along with the Irrigation Well Registration form so that accurate accounting can be maintained. A short tutorial is available on the IWIP Program webpage that demonstrates an easy method to determine GPS coordinates for each well and intake using Google Maps. You may also contact the ISWS for assistance in determining the locations.

The well location, total annual gallons pumped from each well or intake, and the acres irrigated are the minimum data required for reporting, along with contact information for the irrigator/owner. The forms available on our website and in this Handbook (see Appendix B) may be submitted by email or postal mail to the ISWS once the irrigation season is complete. In addition, these forms will serve as reference guides for those irrigators who choose to report online, which is now an available option (preferred). The forms are available as PDFs, and Excel files are also available to aid in calculating total gallons. Appendix C in this Handbook includes examples of completed forms that may be used as a guide. Submission of the *IWIP Irrigation Well Registration Form* is required in order to be registered in the IWIP Program for individual or aggregate reporting. Water withdrawal reports must be submitted annually, using either an *IWIP Irrigation Reporting Form* or through the online reporting tool. Note that the ISWS must first receive an irrigation well registration form to be able to accept any pumpage reports submitted.

Registering for the IWIP Program

Mandated reporting of agricultural irrigation water use began at the end of the 2015 growing season. Irrigators/operators are required to register all irrigation wells and intakes in the IWIP Program. Each well and intake only needs to be registered once. When you submit a registration form, the ISWS will enter you in the IWIP Program by assigning your farming business an IWIP Facility Number. A single irrigator/operator will have

a separate Facility Number for each county they irrigate. This is because well records are based on county health department information. The ISWS will also assign each of your wells and intakes an ISWS Well ID #, if they do not already have one (the ISWS houses the water well logs filed with each county health department, over 500,000 wells total, so we may have the well log already with an ID). We sometimes find that there are some wells without a log or the information we have is inaccurate or incomplete, so please provide as much detail about your well as you can. If you add a new well or intake to your farming operation, you need to inform the ISWS so that we can update our records and provide you with the corresponding ISWS Well ID # to use when reporting water use. When the ISWS receives a new log for an irrigation well, we will send out a letter to the listed owner to remind them of the program and their reporting responsibilities. Please remember that collecting irrigation water use data is new for the ISWS as well, and while the program is being rolled out and implemented, the program may go through changes and modifications based on user feedback and comments, that will benefit you as a required reporter. Registering is a one-time thing, and once the ISWS has created a Facility Number(s) for a participant, which includes their wells and intakes by county, future reporting will only require submittal of annual water use, as well as adding any wells or intakes not previously identified as part of your operation.

Confidentiality Information

Confidentiality issues have been raised, and in response, the ISWS has developed a statement that is included on the reporting form for an irrigator to sign that says they consider reported data to be confidential, proprietary, and privileged commercial information. Signing this statement, or acknowledging this statement in the online system, gives the ISWS leverage to protect individual information from outside data requests. The ISWS typically generates an annual summary of water use that reports withdrawal and use of water at either the county or township scale. The ISWS does not disclose individual data in those summaries, nor will they report at a county or township scale if doing so clearly provides individual information. The confidentiality clause can be seen on the *IWIP Irrigation Reporting Form* in Appendix B. Here is what you need to know regarding the confidentiality of your information:

Agricultural Irrigation information is confidential to the extent permitted by law: While the amount of water withdrawn by public wells and intakes is public information, the amount of water used for agricultural irrigation is not routinely disclosed by the ISWS. Agricultural irrigation data is published only in aggregate form, combining individual well or intake withdrawals to provide county or township totals. If the ISWS receives a request for disclosure of specific information under the Illinois Freedom of Information Act (FOIA) it may be legally required to release such information. However, agricultural irrigation data submitted to the ISWS under a claim that it is a trade secret, commercial or financial information that it is proprietary, privileged, or confidential may be able to be excluded from disclosure in response to a FOIA request. Such data must be clearly labeled as such at the time it is submitted to the ISWS. Additionally, the ISWS will not disclose personal information submitted in conjunction with agricultural irrigation data.

A signature line has been included on the IWIP Irrigation Reporting form to allow irrigators to indicate that their reported data is a trade secret, commercial or financial information that it is proprietary, privileged, or confidential.

Aggregate Reporting

The Illinois Water Use Act states, "A person or land occupier that is responsible for a point of withdrawal that is

classified as a high-capacity well or a high-capacity intake used for irrigation that lies within the boundaries of a water authority or other local government entity that estimates irrigation withdrawals through a method deemed acceptable by the Illinois State Water Survey is exempt from participating as an individual in the Illinois Water Inventory Program." For any local government entity wishing to explore aggregated reporting, the ISWS will work with any local government entity on a case-by-case basis to develop a reporting procedure that meets the goals of the Water Use Act and the needs of the Illinois Water Inventory Program.

IWIP Irrigation Well Registration Form

In order to be active in the IWIP Program, each operator/irrigator must submit an *IWIP Irrigation Well Registration Form*, available in Appendix B of this Handbook and on our website. All wells and intakes in your farming operation must be listed and assigned an ISWS Well ID #, which you will need for reporting your annual water withdrawals. A copy of your Registration Form will be returned to you, listing all of your ISWS Well ID #s. The form on the website is a fillable pdf file, so it may be filled out electronically or printed out and completed by hand. Your local farm bureau or extension office may also have copies to give to you. Submit your completed forms to us by email or through postal mail (addresses are on the forms and website). The *IWIP Irrigation Well Registration Form* only needs to be completed once. However, if you add a new well or intake to your farming operation, you need to provide a registration form for that new well or intake and inform the ISWS so we can update our records and provide you with the corresponding ISWS Well ID #.

Facility and Contact Information

IWIP Facility Number/Name – Every irrigator will be assigned a "Facility Number", representing your farming business. The first 3 digits of this number are the FIPS code identifying the county you operate in, where your wells and intakes are located (see Appendix D). A copy of your Registration Form will be returned to you with this information added. If you farm in multiple counties, you will have a separate facility ID for each, listing only those wells in that respective county.

Operator/Irrigator Contact Information — Please use the name of the operator/irrigator who is the main contact for your farming operation. This will be the individual contacted if the ISWS has any questions. This is also the person who will receive a copy of the Well Registration Form, after it has been processed by the ISWS. In the Water Use Act, it specifically mentions that the well user, not necessarily the landowner, is to report water use.

Landowner Contact Information – The ISWS is the statewide repository of well construction reports for every well drilled in Illinois. Knowing the name of the original and current landowner/s assists us as we search our records for your well logs. Please use a separate well/intake registration form for each landowner, as applicable.

Total Number of Wells & Intakes – Please list the total number of wells and intakes you operate for that landowner. You may need to use several registration forms to list all of your wells. For example, if you irrigate with 9 wells that you own, and you also rent ground from someone else who has 9 wells that you use for irrigation, then you would end up with 4 sheets. Two sheets for the 9 wells you own (6 on the first page and 3 on the 2nd), and 2 sheets with the 9 wells for the owner of the ground you rent.)

Individual Well Information

Check Box –Circle whether the withdrawal point is a well or intake.

County/FIPS Code – Provide the county name and/or county FIPS code for each well (see Appendix D).

Local Name - List the local/field name of each of your wells and intakes, or "Well 1", "Well 2", etc.

ISWS Well ID # – Please leave this blank if the ISWS has not yet assigned an ID # to your well or intake.

GPS coordinates – Please provide a latitude and longitude location for your well or intake. The short video tutorial on our website shows you how to easily determine your well or intake coordinates using Google Maps:

https://go.illinois.edu/IrrigationWaterUseReporting

Please contact us if you need help in determining your well or intake coordinates.

Township Name; Tier, Range, and Section – Provide the legal description of your well location. If you have the well log that the driller filed with the county, it has this information. (Ex. Corwin Township, Tier 24N, Range 05E, Section 12)

Original well owner, well driller, well depth, and year drilled – This is some of the basic information available on your well log. If the current landowner didn't have the well drilled, the log will list the owner when the well was drilled. The ISWS is requesting this information for the sole purpose of matching this information to the well logs on file.

IWIP Irrigation Reporting Form

Annual submission of an *IWIP Irrigation Reporting Form* is a requirement of the IWIP Program. The Reporting Form, available in Appendix B of this Handbook and on our website, outlines all of the information you are required to provide. Even if you have not yet received ISWS Well ID #s for your wells and intakes, you may submit your report by referencing Local Names in the order you listed them on your well registration form. Submit your completed reports to us by email or through postal mail (addresses are on the forms and website). You have the option of reporting online through a dedicated web application, or by filling out the form and either mailing or emailing it in. The online tool is accessible through this link:

https://iwip.isws.illinois.edu/iwip-irrigation.aspx

There is a tutorial on how to use the online tool at the end of this document.

Facility Number/Facility Name — If the ISWS has not yet assigned you a Facility Number and Name, please leave this section blank. A copy of your Reporting Form will be returned to you with this information added. If you farm in more than one county, you will complete a separate form for each county.

Contact Information – Please use the name of the operator/irrigator who is the main contact for your farming operation. This will be the individual contacted if the ISWS has any questions. This is also the person who will receive a copy of the Reporting Form, after it has been processed by the ISWS.

Confidentiality Statement – Signing the Reporting Form, which acknowledges that your water withdrawal data is confidential, proprietary, and privileged commercial information, allows the ISWS to protect the information from public disclosure and public requests for information. Please indicate your agreement to the following by marking an "X" by the following statement: "The water use data disclosed on this form is considered proprietary, privileged, or confidential commercial information by the entity providing the information." Please complete the signature line by typing or signing your name, and include the date.

Local Name of Well or Intake – List the local/field name of each of your well or intake, or "Well 1", "Well 2", etc.

ISWS Well ID # — If the ISWS has provided you with an ID # that corresponds to the local name of your well or intake, please enter this information. If you have not received an ID # yet, please leave this blank. A copy of your Reporting Form will be returned to you with this information added.

Status – In some cases, a well may be unused, sealed, abandoned, or used as an emergency supply. Please provide an update annually of the status of each of your wells. Every well should fit into one of these categories: In-Use, Sealed, Abandoned, Emergency, or Unused.

Tier, Range, Section – Provide the location data of each well or intake.

Acres – Provide the total acres irrigated by each well or intake, summing the acreage of all pivot systems served by this single groundwater withdrawal point.

Calculation Method – Please indicate whether the total gallons for each well and intake was determined by flow meter, acre-inches, or rated GPM-hours. Examples of each method are provided in this Handbook. Our website has data sheets for you to download that will assist you in determining total pumpage. It is not required that you submit these data sheets to the IWIP Program, but please keep

copies in case we need to clarify information.

Annual Gallons – Record the total gallons pumped that year from each well or intake. Include the grand total of gallons pumped by your farming operation in the last row of the table. Please see the sample reporting form in Appendix C to better understand what a completed form should look like.

Comments – Use this space for any additional information.

Examples of Estimating Pumpage

The following sections show examples of how to report pumpage using a flowmeter and the two estimation methods to calculate total pumpage. Data sheets are included in Appendix B of this Handbook and are also available for download from our website. The completed forms in Appendix C serve as examples on how to fill out and use the data sheets.

Note that the data sheets include formulas for automatic calculations. If you choose to download the files from our website, please save a copy to your computer, and fill out your saved copy. Filling out an unsaved form may affect the format of the document. The data sheets are for your personal use and do not have to be submitted to IWIP. However, please keep copies of your data sheets in case we need to clarify information.

EXAMPLE 1: In this 3 center pivot irrigation system, each field has one crop, and each has a separate well. Example 1a assumes that each well has a flow meter that can directly provide total gallons. Example 1b uses the acre-inches estimation method. Example 1c uses the rated system flow rate in gallons per minute and total hours ran.



Example 1: Three Fields, Each with Its Own Well

Example 1a: Direct Read Flow Meter Readings (data sheet labeled "Example 1a" in Appendix C)

Well 1: **19,872,278** Total Gallons for Well 1

Well 2: 27,437,123 Total Gallons for Well 2

Well 3: 9,000,021 Total Gallons for Well 3

If each well irrigates a single field, estimate irrigation for each field by multiplying the inches applied to the field the size of the field in acres (on form), and then multiply by a conversion factor (27150) to convert the value gallons.	-
Acre-Inches applied to field x 27150 =Total Gallons to report	
Field A: _750_Acre-Inches applied to field A x 27150 = _20,362,500Total Gallons for Well 1	
Field B: <u>1040</u> Acre-Inches applied to field B x 27150 = <u>28,236,000</u> Total Gallons for Well 2	
Field C: <u>350</u> Acre-Inches applied to field C x 27150 = <u>9,502,500</u> Total Gallons for Well 3	
Example 1c: Design Flow Rate and Hours Ran Estimation Method (data sheet labeled "Example 1c" in Appendi If each well irrigates a single field, estimate irrigation for each field by multiplying your systems rating in gallons per minute (gpm) by the number of hours the system ran for the season, and then multiply by 60. rated gallons per minute x hours x 60 minutes per hour = Total Gallons to report Field A: rated gallons per minute x hours x 60 minutes per hour = 22,500,000 Total Gallons for Well Field B: rated gallons per minute x hours x 60 minutes per hour = 29,250,000 Total Gallons for Well Field C: rated gallons per minute x hours x 60 minutes per hour = 2720,000 Total Gallons for Well	1

EXAMPLE 2: In this example, there are two wells for all three pivots. The completed reporting forms show how reporting changes based on each scenario. Similarly, if a single pivot is irrigating a field with two different crops that have different irrigation schedules, each crop should be treated as a separate field so that total pumpage can be accurately determined. The ISWS will assist any participant in completing these forms.

Example 2: 3 fields, One Well for Two Large Pivots (Fields A and B),

One Well for Small Pivot (Field C)



Example 2a: Flow Meter Readings (data sheet labeled "Example 2a" in Appendix C)

Example 2b Acre-Inches Estimation Method (data sheet labeled "Example 2b" in Appendix C) If a single well irrigates multiple fields, estimate irrigation for the well by multiplying the inches applied to each field by the size of the field in acres, and then multiply by a conversion factor (27150) to convert the value to gallons. Add together total gallons for each field to get total gallons used for that well.

Step 1: _______ Total Gallons for Field

Step 2: Total gallons Field A + total gallons Field B+.... ______ Total Gallons for Well

Field A: ______ Acre-Inches applied to field A x 27150 = ______ 20,362,500 __ Total Gallons for Field A

Field B: ______ Acre-Inches applied to field B x 27150 = ______ 28,236,000 __ Total Gallons for Field B

Add total gallons for Field A and B = ______ 48,598,500 __ Total Gallons for Well 1

Field C: ______ 350 __ Acre-Inches applied to field C x 27150 = ______ 9,502,500 __ Total Gallons for Well 3

gallons per minute (gpm) for each field by the tot by 60. Add together total gallons for each field to	•		ason, and then multiply
Step 1: rated gallons per minute x	_hours x 60 minutes per hou	r =	_Total Gallons for Field
Step 2: Total gallons Field A + total gallons Field B	3+	=	Total Gallons for Well
Field A & B: 750 rated gallons per minute x 1150	hours x 60 minutes/hour =	51,750,000 To	otal Gallons for Well 1

Example 2c: Design Flow Rate and Hours Ran Estimation Method (data sheet labeled "Example 2c" in Appendix C) If a single well is used to irrigate multiple fields, estimate irrigation for the well by multiplying the systems rating in

Appendix A: (525 ILCS 45/) Water Use Act of 1983

(Taken from the Illinois General Assembly website,

http://www.ilga.gov/legislation/ilcs/ilcs3.asp?ActID=1743&ChapterID=44)

525 ILCS 45/1) (from Ch. 5, par. 1601) Sec. 1. This Act shall be known and may be cited as the "Water Use Act of 1983".(Source: P.A. 83-700.)

(525 ILCS 45/2) (from Ch. 5, par. 1602) Sec. 2. Declaration of Policy. The General Assembly declares it to be in the public interest to better manage and conserve water, to establish a mechanism for restricting withdrawals of groundwater in emergencies, and to provide for public notice of planned substantial withdrawals of water after the effective date of this Act from new points of withdrawal before water is withdrawn. (Source: P.A. 85-483.)

(525 ILCS 45/3) (from Ch. 5, par. 1603) Sec. 3. Purpose. The general purpose and intent of this Act is to establish a means of reviewing potential water conflicts before damage to any person is incurred and to establish a rule for mitigating water shortage conflicts by:

- (a) Providing authority for County Soil and Water Conservation Districts to receive notice of incoming substantial users of water.
- (b) Authorizing Soil and Water Conservation Districts to recommend restrictions on withdrawals of groundwater in emergencies.
- (c) Establishing a "reasonable use" rule for groundwater withdrawals. (Source: P.A. 96-222, eff. 1-1-10.)

(525 ILCS 45/4) (from Ch. 5, par. 1604) Sec. 4. Definitions. As used in this Act, unless the context otherwise requires:

"Department" means the Illinois Department of Agriculture.

"District" or "Soil and Water Conservation District" means a public body, corporate and political, organized under the "Soil and Water Conservation Districts Act".

"Geological Survey" means the Illinois State Geological Survey.

"Groundwater" means underground water which occurs within the saturated zone and geologic materials where the fluid pressure in the pore space is equal to or greater than atmospheric pressure.

"High-capacity intake" means a surface water intake located on a parcel of property where the rate or capacity of water withdrawal of all intakes for the property is equal to or in excess

of 100,000 gallons during any 24-hour period.

"High-capacity well" means a well located on a parcel of property where the rate or capacity of water withdrawal of all wells on the property is equal to or in excess of 100,000 gallons during any 24-hour period.

"Land occupier" or "occupier of land" includes any individual, firm or corporation, other than the owner, who is in legal possession of any land in the State of Illinois whether as a lessee, renter, tenant or otherwise.

"Person" means any owner of land or the owners' designated agent including any individual, partnership, firm, association, joint venture, corporation, trust, estate, commission, board, public or private institution, unit of local government, school district, political subdivision of this state, state agency, any interstate body or any other legal entity.

"Point of withdrawal" means that point at which underground water is diverted by a person from its natural state.

"Public water supply" means all mains, pipes, and structures through which water is obtained and distributed to the public, including wells and well structures, intakes and cribs, pumping stations, treatment plants, reservoirs, storage tanks, and appurtenances, collectively or severally, actually used or intended for use for the purpose of furnishing water for drinking or general domestic use and which serve at least 15 service connections or which regularly serve at least 25 persons at least 60 days per year. "Reasonable use" means the use of water to meet natural wants and a fair share for artificial wants. It does not include water used wastefully or maliciously. "State" means the State of Illinois. "Surface water" means a pond, lake, reservoir, stream, creek, or river. "Water authority" means a local governmental body established by referendum under the Water Authorities Act (70 ILCS 3715/). "Water survey" means the Illinois State Water

(Source: P.A. 96-222, eff. 1-1-10.)

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(525 ILCS 45/5) (from Ch. 5, par. 1605)
Sec. 5. Water Conflict Resolution. In the event that a land occupier or person proposes to develop a new point of withdrawal, and the new point is a high-capacity well, the land occupier or person shall notify the District before construction of the well begins. The District shall in turn notify other local units of government with water systems who may be impacted by the proposed withdrawal. The District shall then review with the assistance of the Illinois State Water Survey and the State Geological Survey the proposed point of withdrawal's effect upon other users of the water. The review shall be completed within 30 days of receipt of the notice. The findings of such reviews shall be made public. (Source: P.A. 96-222, eff. 1-1-10.)

(525 ILCS 45/5.1) (from Ch. 5, par. 1605.1) Sec. 5.1. Groundwater Emergency Restrictions.

(a) Each District within any county in Illinois through which the Iroquois River flows, and each District within any county in Illinois with a population in excess of 100,000 through which the Mackinaw River flows, is authorized to recommend to the Department of Agriculture restrictions on groundwater withdrawal as provided by this Section.

A land occupier or person who possesses land which contains an existing point of withdrawal that is a high-capacity well or is proposing a new point of withdrawal that is a high-capacity well shall register that point of withdrawal with the District and shall furnish such reasonable data in such form as may be required by the District.

- (b) The District, with the assistance and approval of the Department of Agriculture, shall issue recommended guidelines for the construction of points of withdrawal and the type and setting of pumps for use in those points of withdrawal. Copies of the guidelines shall be made available from the District upon request.
 - (c) Within 2 working days after receiving a written complaint from a land occupier or a person whose point of withdrawal has failed to furnish its normal supply of water, the District shall schedule an on-site investigation. If the investigation discloses (1) that the point of withdrawal fails to furnish its normal supply of water, (2) that the failure is caused by a substantial lowering of the level of groundwater in the area, and (3) that the point of withdrawal and its equipment conform to the recommended quidelines of the District issued under subsection (b), the District may recommend to the Department of Agriculture that the Department restrict the quantity of water that a person may extract from any high-capacity well within the District's boundaries. The restriction shall be expressed in gallons of water, may apply to one or more points of withdrawal within the District, and may be broadened or narrowed as appropriate. The restrictions shall be lifted as soon as justified by changed conditions.

When a District determines that restriction of the withdrawal of water at a particular point within the District is necessary to preserve an adequate water supply for all residents in the District, the District may recommend to the Department of Agriculture that the Department restrict the quantity of water that may be extracted from any point of withdrawal within the District which is a high- capacity well. The Department shall review the District's recommendation and if it agrees with such recommendation shall restrict the withdrawal of water within the District in accordance with

subsection (c) and shall notify each land occupier or person who possesses land which contains a registered point of withdrawal affected by the restriction.

If the Department disagrees with the District's recommendation, it shall notify the District, the land occupier or the person who possesses land which contains a registered point of withdrawal affected by the recommendation and the complainant, giving the reason for the failure to affirm the recommendation. The Department may propose an alternate recommendation.

OIf the District, the respondent or the complainant disagrees with the decision of the Department, such person may request an administrative hearing to be conducted by the Department in accordance with the Illinois Administrative Procedure Act to show cause concerning its decision.

Final decisions of the Department pursuant to this Section may be appealed in accordance with the Administrative Review Law.

(d) The Department is authorized to promulgate rules and regulations, including emergency rules, for the implementation of this amendatory Act of 1987. The Department may set the general policy for the Districts to follow in the administration of this Act. (Source: P.A. 96-222, eff. 1-1-10.)

(525 ILCS 45/5.2) (from Ch. 5, par. 1605.2) Sec. 5.2. Investigation and review - Entry upon land.Persons investigating a complaint or conducting a review on behalf of the Department or District of the impact of a proposed or existing well that is required to be registered may enter upon private property for the purpose of conducting an investigation and may review any records pertaining to pumping data. (Source: P.A. 85-1330.)

(525 ILCS 45/5.3)

Sec. 5.3. Water use reporting. Any person or land occupier that is responsible for a point of withdrawal classified as a high-capacity well, high-capacity intake, or public water supply shall participate in the Illinois State Water Survey's Illinois Water Inventory Program. However, high-capacity wells used for agricultural irrigation and high-capacity intakes used for agricultural irrigation are exempt from this Section for the first 5 years after the effective date of this amendatory Act of the 96th General Assembly. A person or land occupier that is responsible for a point of withdrawal classified as a high-capacity well or high-capacity intake used for irrigation for agriculture shall determine water use through estimation methods deemed acceptable by the Illinois State Water Survey. A person or land occupier that is responsible for a point of withdrawal that is classified as a high-capacity well or a high-capacity intake used for irrigation that lies within the boundaries of a water authority or other local government entity that estimates irrigation withdrawals through a method deemed acceptable by the Illinois State Water Survey is exempt from participating as an individual in the Illinois Water Inventory Program.

(Source: P.A. 96-222, eff. 1-1-10.)

(525 ILCS 45/6) (from Ch. 5, par. 1606) Sec. 6. Reasonable Use. The rule of "reasonable use" shall apply to groundwater withdrawals in the State. (Source: P.A. 83-700.)

(525 ILCS 45/7) (from Ch. 5, par. 1607)
Sec. 7. Penalties. Any person who fails to register a point of withdrawal pursuant to subsection (a) of Section 5.1, or who fails to notify the District of a proposed new point of withdrawal pursuant to Section 5, or who fails to restrict withdrawals of water pursuant to subsection (b) of Section 5.1 shall be guilty of a petty offense. Any person who is convicted of a second or subsequent offense shall be guilty of a Class C misdemeanor. (Source: P.A. 85-483.)

Appendix B: Blank Forms for Irrigation Reporting



FOR ISWS TO COMPLETE	
IWIP Facility Number:	
IWIP Facility Name:	

IWIP IRRIGATION WELL REGISTRATION

Operator/Irrigator Name:		
Address:	City:	State: Zip:
Phone No:	Email:	
Landowner Name:		
		State: Zip:
Phone No:	Email:	
Please list as much information	about your wells/intakes as you kr Total Number of Wells/Intakes: _	now (use additional sheets as needed)
well intake	well intake	well intake
County/Fips Code:	County/Fips Code:	County/Fips Code:
Permit #:	Permit #:	Permit #:
Local Name:	Local Name:	Local Name:
ISWS Well ID #(leave blank if unknown)	ISWS Well ID #(leave blank if unknown)	ISWS Well ID #(leave blank if unknown)
(leave blank if unknown) GPS COORDINATES:	(leave blank if unknown) GPS COORDINATES:	(leave blank if unknown) GPS COORDINATES:
Latitude	Latitude	Latitude
Longitude	Longitude	Longitude
Township Name:	Township Name:	Township Name:
Tier Range Section	Tier Range Section	Tier Range Section
original well owner:	original well owner:	original well owner:
well driller:		well driller:
well depth:year drilled:	well depth:year drilled:	well depth:year drilled:
well intake	well intake	well intake
County/Fips Code:	County/Fips Code:	County/Fips Code:
Permit #:	Permit #:	Permit #:
Local Name:	Local Name:	Local Name:
ISWS Well ID #(leave blank if unknown)	ISWS Well ID #(leave blank if unknown)	ISWS Well ID #(leave blank if unknown)
(leave blank if unknown) GPS COORDINATES:	(leave blank if unknown) GPS COORDINATES:	(leave blank if unknown) GPS COORDINATES:
Latitude	Latitude	Latitude
Longitude	Longitude	Longitude
Township Name:	Township Name:	Township Name:
Tier Range Section	Tier Range Section	Tier Range Section
original well owner:	original well owner:	original well owner:
well driller:	well driller:	well driller:
well depth:year drilled:	well depth:year drilled:	well depth:year drilled:



Illinois Water Inventory Program Annual Irrigation Reporting Form

		k if unknown)	IWIF	P Facilit	y Nan	ne:	(leave blan	k if unknown)
Operator/Irrigate	or Name:							
Address:				Cit	y:			State: Zip:
withdrawal amou	e the form below, unts are not in gal lude ACRES and	llons, pleas	e spec	ify units	of me	easureme	ent.	·
orivileged, or co ollowing stateme <i>"The</i> w	data you are pro nfidential comme	ercial inform isclosed o	nation, <i>n this</i>	please i	ndicat	e your ag sidered p	reement by mark proprietary, pri	vileged,
Name						Date	е	
AGRIC	ULTURAL IRF	RIGATION	I WA	TER W	ITHD	RAWA	LS FOR YEAI	R:
AGRIC LOCAL NAME	ISWS WELL ID # (leave blank if unknown)	Status* (see below)	Tier/ Twp	Range	Sec Sec	ACRES	CALCULATION METHOD** (see below)	R:
	ISWS WELL ID #	Status*	Tier/				CALCULATION METHOD**	
	ISWS WELL ID #	Status*	Tier/				CALCULATION METHOD**	
	ISWS WELL ID #	Status*	Tier/				CALCULATION METHOD**	
	ISWS WELL ID #	Status*	Tier/				CALCULATION METHOD**	
	ISWS WELL ID #	Status*	Tier/				CALCULATION METHOD**	
	ISWS WELL ID #	Status*	Tier/				CALCULATION METHOD**	
	ISWS WELL ID #	Status*	Tier/				CALCULATION METHOD**	

er	ne		If the meter is on the nivot	and the well supplies more	than one field/pivot, then	combine meter information to	the reporting form.					Questions? Contact the	Illinois State Water Survey at healv19@illinois edu or 217-	244-9674		
ISWS Well ID Number	Facility Well Name/Local Well Name		Notes	Initial Reading											Final Reading for Year	Total Gallons (final - initial)
		Flowmeter - Direct Readings of Gallons Pumped	Reading													
Operator/Irrigator Name or Facility ID	Acres Irrigated for Well		Date													

_ Total Gallons for Well Comments (changes/maintenance?) II acres x inches Acre-inches Name ISWS Well ID Number Facility Well Name/Local Well Field Name 27150 X **Acres-Inches Method** Acres **End Date** Applied Inches Name or Facility ID Operator/Irrigator Acres Irrigated for Start Date Totals Well

			Comments (changes/maintenance?)								= Total Gallons
		Method	Total Gallons - gpm x total hours x 60								
		1 Jinute - Time	Total Hours Ran								
ISWS Well ID Number Name/Local Well		Rated Gallons per Minute - Time Method	Ending Hour Meter Total Hours Reading Ran								
			Beginning Hour Meter Reading								
			Field Name								
Operator/Irrigator Name or Facility ID Acres Irrigated for Well	System Rating gpm		Start Date								

Appendix C: Completed Example Forms



FOR ISWS TO COMPLETE	EXAMPLE	REGISTRATION
IWIP Facility Number:		FORM
IWIP Facility Name:		

IWIP IRRIGATION WELL REGISTRATION

Operator/Irrigator Name:	n Irrigator	
Address: 123 W. 200 N R	2d <u>City: San Pedro</u>	State: <u>FL</u> Zip: <u>699999</u>
Phone No: (217) 999-999	Email: Irriga	tor egmail.com
Landowner Name: 5ame_		
Address:	City:	State: Zip:
Phone No:	Email:	
	bout your wells/intakes as you know Total Number of Wells/Intakes:	w (use additional sheets as needed):
well intake		☐ well
County/Fips Code: 125	County/Fips Code: Mason / 125	County/Fips Code: Mason
Permit #:	Permit #:	Permit #:
Local Name: HOME FARM WEST	Local Name: HOME FARM EAST	Permit#:
ISWS Well ID #(leave blank if unknown)	ISWS Well ID # 458 123 (leave blank if unknown)	ISWS Well ID #(leave blank if unknown)
GPS COORDINATES:	GPS COORDINATES:	GPS COORDINATES:
Latitude 40.314569	Latitude 40° 5' 16.6" N	Latitude 40. 310 9 2 9
Longitude <u>- 89. 604670</u>	Longitude <u>-88° 21' 21.4" W</u>	Longitude <u>-89.609814</u>
Township Name: Jonesboro	Township Name: Jones boro	Township Name: Jonesboro
Tier 7N Range 3W Section 12	Tier $\frac{7N}{N}$ Range $\frac{3W}{N}$ Section $\frac{12}{N}$	Tier $7N$ Range $3W$ Section $1Z$
original well owner: J. Irrigator	original well owner: J. Irrig a to-	original well owner: J. Irrigato (Father)
well driller: Massive Dulling	well driller: Massive Drilling	well driller: N/A
well depth: 160' year drilled: 1985	well depth: 176 year drilled: ?	well depth: NA year drilled: NA
☐ well ☐ intake	☐ well ☐ intake	well intake
County/Fips Code:	County/Fips Code:	County/Fips Code:
Permit #:	Permit #:	Permit #:
Local Name:	Local Name:	Local Name:
ISWS Well ID #(leave blank if unknown)	ISWS Well ID #(leave blank if unknown)	ISWS Well ID#(leave blank if unknown)
GPS COORDINATES:	GPS COORDINATES:	GPS COORDINATES:
Latitude	Latitude	Latitude
Longitude	Longitude	Longitude
Township Name:	Township Name:	Township Name:
Tier Range Section	Tier Range Section	Tier Range Section
original well owner:	original well owner:	original well owner:
well driller:	well driller:	well driller:
well depth:year drilled:	well depth:year drilled:	well depth:year drilled:



EXAMPLE REPORTING

Illinois Water Inventory Program FORM **Annual Irrigation Reporting Form**

IWIP Facility Nun	nber: (leave blar	nk if unknown)	_ IVVI	P Facili	ty Na	me:	(leave bla	ank if unknown)
Operator/Irrigato	or Name:	ohn Ir	rig	ator				
					ty:	San	Pedro	State: IL Zip: 69999
Phone No.:	217)999-0	7999		Er	nail:	ivr	igator@	State: IL Zip: 69999
<u>Instructions</u>								
Please complete withdrawal amou	the form below,	listing deta	ails for	all of the	e wells	/intakes	that you operate	e. If reported
Be certain to inclu form.								d to process your
Confidentiality :	<u>Statement</u>							
privileged, or confollowing statemer "The wa	ifidential comme	ercial infori isclosed c	mation on this	, please form is	indica cons	te your a	greement by ma proprietary, pr	dered proprietary, rking an <u>"X"</u> next to the rivileged,
Or Communication		l. Irriga		-			12/1/2018	auon.
Name		(,,,)				- — Dat		
	JLTURAL IRF	RIGATIOI Status*	V WA				LS FOR YEA	
LOCAL NAME	(leave blank if unknown)	(see below)	Twp	Range	Sec	ACRES	METHOD** (see below)	ANNUAL GALLONS
DOME FARM WEST		in-use	7N	3 W	12	150	flowmeter	19,872,278
`	458123	in-use	72	3W	12	185	acre-inches	28,236,000
intake		In-use	7N	3 W	12	160	-RAted GPM Ws	9,720,000
	* * * * * * * * * * * * * * * * * * * *						TOTAL =	57,828,278
STATUS: in-use, und	used, sealed, abai	ndoned, eme	ergency	** CAL	.CULA	TION MET	HOD: flowmeter,	acre-inches, or rated GPM-hrs
int	take feeds	2 irr	i'gat	ors fo	or o	i tota	1 of 160 a	cres



Example I.a. Flow meter

Operator/Irrigator Name or Facility ID

Acres Irrigated for Well

Invator

ISWS Well ID Number

Facility Well Name/Local Well Name Well

If the motor is on the pivet	and the well supplies more	than one field/pivot, then	combine meter information to	the reporting form.						State Water Survey at	healy19@illinois.edu or 217-244-9674		æ	
Notes	Initial Reading	ax in man	XX IN JUNE	JUS CE XX								Final Reading for Year	Total Gallons (final - initial)	
Reading	96,265,306	102,513,694	106,034,933	1787 1871					,			116,137,484	19,872,278	0
Date	April 12,3015	Fine K	T	T 7 T)							S 22 30		•

Example 19. Flowmeter

Operator/Irrigator Name or Facility ID

Acres Irrigated for Well

ISWS Well ID Number 458/23

Facility Well Name/Local Well Name $\mathcal{Le}/\!\!/$

If the meter is on the pivot, and the well supplies more than one field/pivot, then	combine meter information to provide a total for the well on the reporting form.		State Water Survey at healy19@illinois.edu or 217-244-9674	
Notes Initial Reading				Final Reading for Year Total Gallons (final - initial)
Reading (27 437 123			27,437,123
Date April 7 2015	Sept 30 306			

Example Id Flowmeter (and 2a for well 3)

Operator/Irrigator Name or Facility ID

cility ID

Acres Irrigated for Well

ISWS Well ID Number

Trngator

Facility Well Name/Local Well Name $\overline{(\mathcal{S}\mathcal{E})}$

	In the meter is on the pivot, and the well supplies more	than one field/pivot, then	combine meter information to	the reporting form.						State Water Survey at	healy19@illinois.edu or 217-244-9674			
Notes	Initial Reading											Final Reading	Total Gallons (final - initial)	
Reading	34,915,687	27,998,113	800,001,00	219 CHY 14	43,915,708								180,000,9	
Date	April 4,3015	The H	7 7 7	TOD	Sp. 30)								

combine meter information to provide a total for the well on If the meter is on the pivot, and the well supplies more than one field/pivot, then the reporting form. Facility Well Name/Local Well Name $\overline{(oldsymbol{ol}}}}}}}}}}}}}$ ISWS Well ID Number Example 20 Flowmeter Initial Reading Notes Flowmeter - Direct Readings Field AVISSAC John Irrigator of Gallons Pumped Reading 334 Operator/Irrigator Name or 8015 Acres Irrigated for Well Date Facility ID

State Water Survey at	healy19@illinois.edu		
		Final Reading for Year	Total Gallons (final - initial)
			104,808,401

Example Ib. Acre-Inches Method

Name or Facility ID Operator/Irrigator Acres Irrigated for

Facility Well Name/Local Well

ISWS Well ID Number

Name /

Comments (changes /maintenance?)													= $30,362,500$ Total Gallons for Well
Acre-inches -	35	18	1251	125	125	1/25							750
Field Nemo	Feld A		11	11	1.	7.							27150 X
V	105	925	(35	Ξ	:	=							
Fnd Date	2												
Inches	C	K.O.	H	C, H	0,7	7							0"
Start Date	Ma. 12 3015	M. 22 2015	Tiline 10,2015	0	TA 18 2017	1. 2. 3015							Totals

Example 16 Acre-Inches Method Facility Well Name/Local Well Name Wel W/o endaun Name or Facility ID Operator/Irrigator Acres Irrigated for

Comments (changes/maintenance?)															= $38,36$, COO Total Gallons for Well
Acre-inches - acres x inches	130	130	(3.0)	130	30	130	(30)	080							040/
Field Name	Feld B		1.	:	1.	Ξ	1.	* *							27150 X
Acres	130	000	130	130	(3.0)	130	120	130							
End Date															
Inches Applied	H	0	7	Z	N N	H	H.O.H	H O						-	;
Start Date	Me, 10,2015	3	200	Tune 36,3015	Tul 12,3015	71/32/3015	And 7,3015	A 10 2015	>			100			Totals

Example 16. Acre Inches Method

Operator/Irrigator
Name or Facility ID John Turngator
Acres Irrigated for
Well

ISWS Well ID Number Facility Well Name/Local Well

al Well Name (Del 3

(and 216-for Well 3)

	Comments (changes/maintenance?)														= $9503,500$ Total Gallons for Well
Acre-inches -	acres x inches	43.75	43.75	43.75	43.75	43.75	43.75	43,75	43.75						350
;	Field Name	Feld C						>							27150 X
	Acres	35	-						>						
- - L	End Date														
Inches	Applied	1.25	7.35	7.35	7.35	7.33	7	7	7.35						"Q
i i	Start Date	Ma, 12, 2015		1,000 015		0.	(, X	A ~ 2055	A 8 2015						Totals

Example 26. Acre-Inches Method

Name or Facility ID Operator/Irrigator Acres Irrigated for Well

ISWS Well ID Number Facility Well Name/Local Well

Name

Acre-inches - Commants (changes (maintenance))		000	\\.C&	136	30	3 ()	\Z					20	100	000				
Ac	+	Feld 18	1 H P 1	Field A 10	FILES 13	Feld B	Feld A 13	Feld B 13	Fold A 13	Teld B 12	Flood A 13	Feld B 12	Felo A	Feld B 12	Feld B 13			
\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	Acres	(2)	15	185	<u>S</u>	(S)	13	(3)	125	(3)	13/3	30	250	130	(30)			
(t	EIId Date																	
Inches	Applied	6	Cil	7	7	7	7	7	7	0	7	7	CH	7	7.0			
4	Start Date	Ma. 10 2015	3	1	2) (X	100 Cl 2017		<i>i</i> 1	+ 1000 H		11 7	11/3/2015	1,3015	Side CI	7		

Example I.C. Flow Rate (gpms) x hours

Operator/Irrigator
Name or Facility ID
Acres Irrigated for
Well

System Rating gpm

ISWS Well ID Number
Facility Well Name/Local

Well Name (U)

Crop-type Corn

Method
Minute - Time
Gallons per
Rated

			-	The same	-	-	No. of Concession,									
		Comments (changes/maintenance?)														Total Gallons
po	Total Gallons -	gpm x total hours x 60	3,708,000	3,879,000	3,757,500	3,672,000	3,690,000	3,793,500)							20,362,500 = Total Gallons
- Time Metho	Total Hours	Ran	80.4	86.2	83.5	81.6	82.0	84.3								200
Rated Gallons per Minute - Time Method	Ending Time or Hour	Meter Reading	1724.4	1810.6	1.4681	1978.7	2057.7	2142. O				(L)	500x12	$\mathcal{O}_{\mathcal{X}}$		
	Starting Time or Hour	(Meter Reading	1642.0	1724. 4	1810.6	1894.1	1975.7	7.500				SHY	1643	(2)	3	
		Field Name	Field A		11	11										
		Start Date	May 12, 2015	Md33,2015	June 10, 2015	JUL 8, 2015	IN 18, 2015	Jul 31, 2015)							37

Example Ic. Flow Pate (gpms) xHours

Name or Facility ID Operator/Irrigator Acres Irrigated for Well System Rating gpm

ISWS Well ID Number 458

rigator

Facility Well Name/Local

Crop-type feeld corn

Well Name

Method
Time I
Rated Gallons per Minute -
per
lons
Gal
Rated

		Comments (changes/maintenance?)	initial reading in april	<u>ー</u> フ							fire hours					: Total Gallons	
po		gpm x total hours x 60														39,250,600 = Total Gallons	
- Time Meth	Total Hours	Ran														(20)	
Rated Gallons per Minute - Time Method	Ending Time or Hour	Meter Reading	on pivot 464.6							٠	9.4111	000	UNV.C				
R	Starting Time or Hour	Meter Reading	hour meter										112 27	dv mod			
		Field Name	Field B						_	>							
		Start Date	Ma, 10, 2015	Mad 307 2015	Jule 8 2015	Time 26, 3015	J.L 12, 2015	T.W. 22 2015	AN 7 8015	A 40 806	7					38	

X (HOUTS	(and 2c for)	
le IC, Flow Rate (gpms)	ISWS Well ID Number Ility Well Name/Local Well Name Crop-type	
Example	John Irrigator Fac	
	Operator/Irrigator Name or Facility ID Acres Irrigated for Well System Rating gpm	

Time Method
- Time
Minute
ated Gallons per l
Rated Ga

e - Time Method		Comments (changes/maintenance?)											= Total Gallons
	Total Gallons -	gpm x total hours x 60										9,720,000	
	Total Hours	Ran			360								360
Rated Gallons per Minute - Time Method	Ending Time or Hour	Meter Reading			1430.8				Cax (1511)	360x 1			
Υ.		Meter Reading	8.0901	•									
		Field Name	Field C										
		Start Date	May 12	_	Sept 30								39

Example ac. Flow Rate (gpms) x Hours

Name or Facility ID System Rating gpm Operator/Irrigator Acres Irrigated for Well

ISWS Well ID Number

Well Name Facility Well Name/Local

Crop-type_

Rated Gallons per Minute - Time Method

			1											
- Time Method		Comments (changes/maintenance?)	hour meter on desel motor								,		= Total Gallons	
	Total Gallons -	gpm x total hours x 60											51,750,000	
	Total Hours	Ran			1150			(0					
Rated Gallons per Minute - Time Method	Ending Time or Hour	Meter Reading							9XV-1-	115011001				
ı.	Starting Time or Hour	Meter Reading	0°9/409		0.96/2									
		Field Name	Feld A4B	-										
		Start Date	May 10, 2015 Field A+B										40	

Appendix D: Illinois County FIPS Codes

County Name	FIPS Code				
ADAMS	001	JEDCEV	002	CANCAMON	167
ALEXANDER	003	JERSEY	083	SANGAMON	167
BOND	005	JO DAVIESS	085	SCHUYLER	169
BOONE	007	JOHNSON	087	SCOTT	171
BROWN	009	KANE	089	SHELBY	173
BUREAU	011	KANKAKEE	091	ST. CLAIR	163
CALHOUN	013	KENDALL	093	STARK	175
CARROLL	015	KNOX	095	STEPHENSON	177
CASS	017	LA SALLE	099	TAZEWELL	179
CHAMPAIGN	019	LAKE	097	UNION	181
CHRISTIAN	021	LAWRENCE	101	VERMILION	183
CLARK	023	LEE	103	WABASH	185
CLAY	025	LIVINGSTON	105	WARREN	187
CLINTON	027	LOGAN	107	WASHINGTON	
COLES	029	MACON	115	WAYNE	191
СООК	031	MACOUPIN	117	WHITE	193
CRAWFORD	033	MADISON	119	WHITESIDE	195
CUMBERLAND	035	MARION	121	WILL	197
DE WITT	039	MARSHALL	123	WILLIAMSON	199
DEKALB	037	MASON	125	WINNEBAGO	201
DOUGLAS	041	MASSAC	127	WOODFORD	203
DUPAGE	043	MCDONOUGH	109		
EDGAR	045	MCHENRY	111		
EDWARDS	047	MCLEAN	113		
EFFINGHAM	049	MENARD	129		
FAYETTE	051	MERCER	131		
FORD	053	MONROE	133		
FRANKLIN	055	MONTGOMERY	135		
FULTON	057	MORGAN	137		
GALLATIN	059	MOULTRIE	139		
GREENE	061	OGLE	141		
GRUNDY	063	PEORIA	143		
HAMILTON	065	PERRY	145		
HANCOCK	067	PIATT	147		
HARDIN	069	PIKE	149		
HENDERSON	071	POPE	151		
HENRY	073	PULASKI	153		
IROQUOIS	075	PUTNAM	155		
JACKSON	077	RANDOLPH	157		
JASPER	079	RICHLAND	159		
JEFFERSON	081	ROCK ISLAND	161		
	-	CALINE	165		

SALINE 165

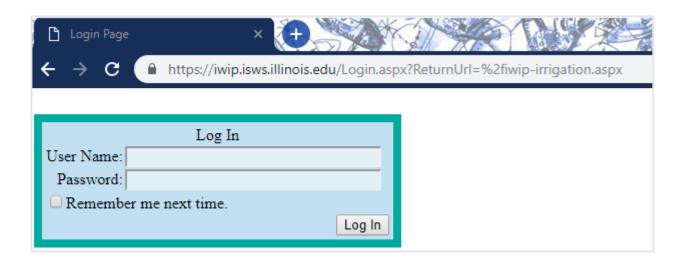
Appendix E: Online Reporting Instructions

- IWIP Irrigation Online Reporting Tool Instructions -

NOTE: Before beginning this process, please make sure you have your account information (username and password), as well as your acres, calculation method and annual gallons per well/intake that you will be reporting on. Without all these, your submission will not be accepted.

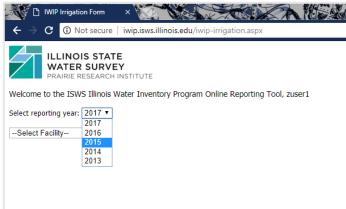
Instructions on how to report online:

1. Follow the link here to the log-in page once you've received your account information from Jenny or Alison at the Water Survey. The log-in page will appear as follows:



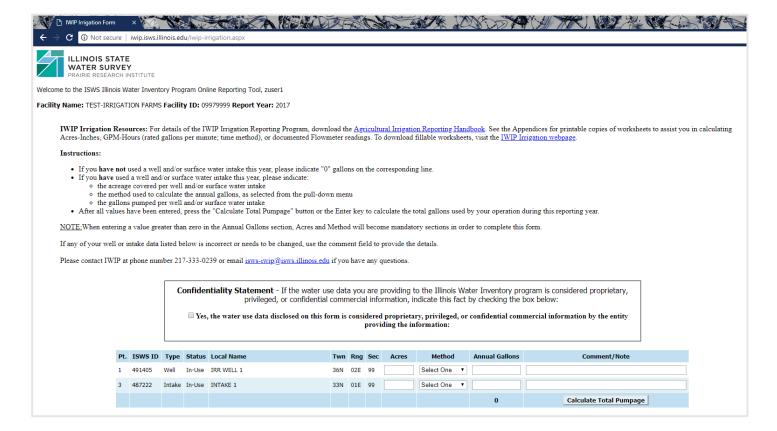
2. After logging in, the following page will appear:





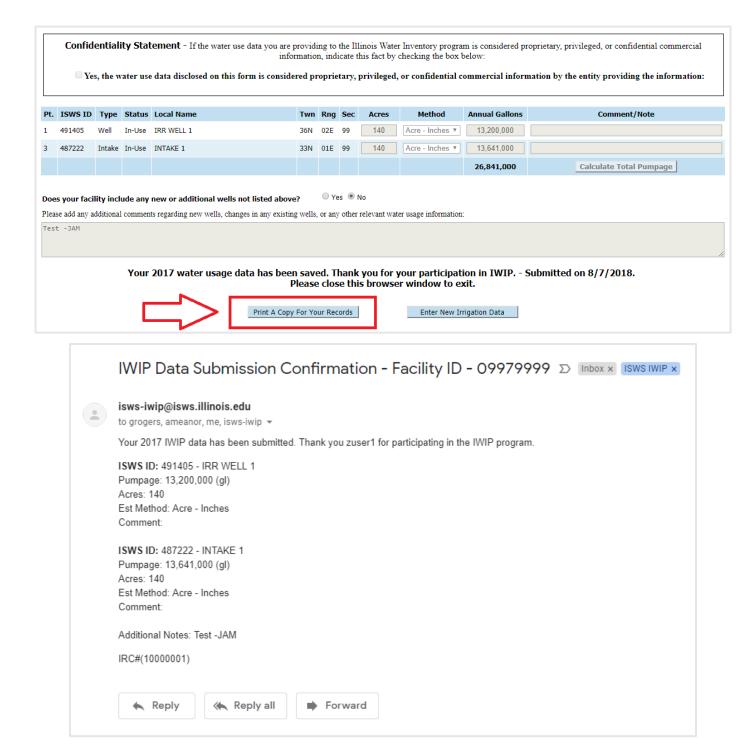
Please select your facility from the drop-down menu, as well as the year which you wish to report for. [The current reporting year is 2018.] You may only have one facility, but if you operate irrigation systems in more than one county, you should have a facility for each.

3. After selecting your facility/year, the reporting page will appear something similar to the following:



4. At this point, read the instructions provided on the reporting page. It's important to note that you should **review your data before hitting the 'Submit' button**. Once you hit 'Submit' you will not be able to edit your report.

5. After submitting, a "submission confirmation" email should arrive in your inbox. This email will include a summary of the data you have submitted, although it will not be formatted like the online form. Therefore, if you would like to view the data in its current form, selected the 'Print/Save a Copy for your Record' button.



- 6. If you have multiple facilities to report on, select the 'Enter New Irrigation Data' button. You'll be taken back to the facility/year selection page, at which point simply select your next facility and repeat the above process.
- 7. If you have previous years of data to report for, feel free to select the 'Enter New Irrigation Data' button and again, repeat the above process, simply selecting the year you wish to report for.

If you have any questions or concerns, please contact IWIP staff either via email at isws-iwip@isws.illinois.edu or call us at 217-333-0239.